



DIOCESE OF OHIO INFORMATION AND APPLICATION FOR CONTINUING EDUCATION GRANT (LAITY)

General

Information: The Office for Christian Formation offers continuing education grants to lay members of the diocese for the purpose of **developing skills for ministry within their congregation and for mission to the world.** (Ordained ministers have access to continuing education through other diocesan programs.)

Limitations: These grants are awarded on a first-come, first-serve basis, are contingent on the availability of funds, and subject to the specific guidelines listed below.

- ❖ Grants are not normally awarded for events whose central purpose is personal spiritual growth.
- ❖ Grants are not intended to cover the full cost of a program, nor the personal expenses of an applicant (such as food and lodging). Normally, the applicant and his/her congregation are expected to contribute about one-third each.
- ❖ Grants are not normally awarded to multiple applicants from the same congregation for the same event.
- ❖ No individual will be awarded grants totaling over \$750.00 in any three-year period.
- ❖ Grants are not normally awarded for programs conducted by one's own parish clergy.

Deadlines: Applications for grants are reviewed monthly, and application must be received no later than 30 days prior to the event for which support is being sought.

Applications: A form is attached. **Retain this page and the form for the required evaluation** and mail the completed application to: Episcopal Diocese of Ohio c/o Antoinette Taylor
Office for Christian Formation
2230 Euclid Avenue
Cleveland, OH 44115-2499

Evaluation: **A written evaluation is expected to be sent to the Christian Formation within two weeks of the completion of the event for which a grant has been made.** (A form for this purpose is included.)

**DIocese OF OHIO
APPLICATION FOR CONTINUING
EDUCATION GRANT
(LAITY)**

YOUR NAME: _____ **DATE:** _____

ADDRESS: _____ **PHONE (H):** (____) _____

CITY: _____ **ZIP CODE:** _____ **PHONE (W):** (____) _____

EMAIL ADDRESS: _____

NAME OF PROGRAM: _____

LOCATIONS OF PROGRAM PRESENTER/COORDINATOR: _____

PLEASE INCLUDE A COPY OF THE PROGRAM ANNOUNCEMENT, PROSPECTUS, OR OTHER DESCRIPTION

PROGRAM COSTS

SOURCES OF INCOME

TUITION/FEES: _____

SELF: _____

TRAVEL: _____

CONGREGATION: _____

ROOM/BOARD: _____

OTHER: _____

OTHER: _____

SUB-TOTAL: _____

TOTAL: _____

GRANT REQUEST

PLEASE ANSWER THE FOLLOWING TWO QUESTIONS:

1. Why did you choose this program?

2. What ministry or mission objectives do you anticipate this program will help you achieve and why?

OFFICE FOR CHRISTIAN FORMATION USE ONLY

RECEIVED ON: _____ **CONSIDERED ON:** _____ **ACTION:** _____

EVALUATION RECEIVED: _____ **REVIEWED ON:** _____

APPROVAL SIGNATURE: _____ **DATE:** _____



DIOCESE OF OHIO EVALUATION OF CONTINUING EDUCATION GRANT (LAITY) REPORT

*Please return to the Office for Christian Formation not
later than 30 days following the conclusion of the event.*

APPLICANT: _____ **DATE:** _____

TITLE/DESCRIPTION OF PROGRAM: _____

PROGRAM DATE(S): _____

THIS PROGRAM: EXCEEDED MY EXPECTATIONS MET MY EXPECTATIONS
 DID NOT COME UP TO MY EXPECTATIONS WAS A WASTE OF TIME

THE SINGLE MOST VALUABLE IDEA OR SKILL I LEARNED WAS:

THE GREATEST IMPACT ON MY MINISTRY WILL COME FROM:

THIS PROGRAM WILL ENABLE ME TO PASS ON TO OTHERS:

I WISH I HAD BEEN ABLE TO:

IN FOLLOWING UP THIS PROGRAM, I EXPECT TO:

MAIL TO: Episcopal Diocese of Ohio
Attn: Antoinette Taylor
Office for Christian Formation
2230 Euclid Avenue
Cleveland, OH 44115-2499

Fax: 216-623-0735

Email: ataylor@dohio.org